



कार्यालय आयुक्त, केन्द्रीय उत्पाद, सीमा शुल्क एवं सेवाकर, इन्दौर
माणिकबाग पैलेस, पोस्ट बैग नं.10, इन्दौर (म.प्र.)

**OFFICE OF THE COMMISSIONER
CUSTOMS, CENTRAL EXCISE & SERVICE TAX**

MANIK BAGH PALACE, POST BAG NO.10, INDORE - 452 001 (M.P.)

Phone No. +91731-2762222, 360590,
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F.No.I(07)02/2011/Admn./ 50,331

Indore, dtd. 04.3.2013

NOTICE INVITING QUOTATIONS

Sealed Quotations are invited by the undersigned on behalf of the President of India, for "Hiring of Vehicles on monthly hire basis" from the Vehicle Providers. total 05 (five) Vehicles are to be hired for Office located at Customs & Central Excise Manik Bagh Palace Indore.

S.No.	Category	Name. of Vehicles	Office to use the Vehicles
01.	Vehicles (New) to be used for 30-31 days (2000 k.m.)per month.	2012-13 Model 1. TATA .MANZA 2. TATA. INDIGO. 3. MAHENDRA. QUONTO. 4. RENAULT. DUSTER. 5. TOYOTA .INNOVA 6. SWIFT DEZIRE	Office of the Commissioner, Customs & Central Excise Manik Bagh Palace, (Hqrs.) Indore

The Vehicle providers may submit the sealed quotation, indicating the rates per Kilometer to be charged in of each vehicle.

The Vehicle providers may send the sealed quotations to the undersigned, at the address mentioned above, by 15/03/2013 undertaking to abide by the following terms and conditions: 28

TERMS AND CONDITIONS OF THE AGREEMENT

01. The liability of the Customer (Central Excise Commissionerate, Indore) is limited to the contract value only, which shall not be increased through out the Contract period. In case of any accident, any other mishap what so ever, all the claims /liabilities arising out of it shall be met by the Firm. (Vehicle provider)
02. The Customer will pay only the hiring charges per kilometer and amount of Service Tax on it. All types of other expenses, viz. charges for Driver, Fuel, Maintenance, and all types of taxes etc, will be born by the Firm.

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03. During the Contract period, the Firm will ensure that, Drivers employed have valid driving license. The driver should observe all the etiquette and protocol while performing the duty, and shall be neatly dressed, should wear proper uniform and must carry a mobile phone in working condition, for which, no separate payment shall be made by the Customer.
04. The vehicle must be available at any time of any day as desired by the Department. In case of break down of any vehicle, substitute vehicle shall be provided in time. Failing to this Customer shall have the right to hire a vehicle from the market and cost incurred towards this, will be born by the Firm.
05. The Cars will be kept in neat and clean and in perfect running condition with shining body and clean interior with good upholstery. If condition of Vehicle is not found satisfactory, they shall be returned for immediate replacement. If no replacement made in time, Customer shall have a right to Hire a vehicle from market, and cost incurred towards this, will be born by the Firm.
06. Once the hiring of cars commences from a Firm, the cars and the drivers should not be changed unless requested by the Customer. In case of illness of the driver, service provider will make temporary arrangement for another driver.
07. Daily record indicating time and mileage for each vehicle shall be maintained in a Vehicle Book, which shall be submitted to the concerned Reporting Officers regularly for scrutiny.
08. The Firm and drivers shall be Bound to carry out the instructions of the reporting officers to whom vehicle is assigned. During the working hours vehicles will be parked in office premises.
09. A penalty of Rs.500/- per day per vehicle may be levied if any vehicle fails to meet above terms and conditions on any day.
10. The contract between the Customer and the Firm can be cancelled with a notice period of 15 days from either side on breach of any of the terms and conditions of the contract/ Also, the Contract may be considered for extension by mutual agreement for such further periods as may be agreed upon.
11. The billing will be done on monthly basis, and monthly bills, in triplicate, shall be submitted to concerned Reporting Officers within 1st week of every subsequent month.
12. Any matter, during the period of this agreement-contract, which has not been specifically covered by this agreement, shall be decided by the Commissioner, Central Excise, Manik Bagh Palace, Indore whose decision shall be final and conclusive.

13. In case of any dispute of any kind and in any respect whatsoever, the decision of the commissioner, Central Excise Manik Bagh Palace Indore shall be final and binding.
14. The Firm shall be Registered with the Service Tax Department.
15. Vehicle must be Registered in Taxi Quota.

Interested Vehicle Providers may submit details of Organizations to whom they have extended similar service presently / in recent past.

This Office reserves the right to accept more than one quotation or reject any or all quotations without assigning any reason.

S.L.

(S. L. Hosley)
Administrative Officer (Hqrs.)

Copy to:-

- 1/ M/S. Smbect Rent or Car Service, 162, Kandhan Bagh Near Hotel omni Palace, Indore.
- 2/ M/S. Thakur Travels, Shop NO.- 5 Bajajswari Tower Hau Lakha Square, Memvas Road, Indore.
- 3/ M/S. Arishtant Tours & Travels Guli Bazar, Indore
- 4/ M/S. MAA Vashnav Travels, Hau Lakha Bus Stand oposit Doodh Darshan Kendra A. B. Road, Indore.
- 5/ M/S. Balaji Tours & Travels, 5'C' Subhash Nagar Extension, Indore.

6/ लेख नम्बर को लेख खाईस पर गलेके हेतु। मास्टर

श्री. होरल

11.3.2013

प्रशासनिक अधिकारी (मुख्या.)
Administrative Officer (Hqrs.)
केन्द्रीय उत्पाद एवं सेवा कर
Central Excise & Customs
मुख्यालय, इन्दौर/Headquarter, Indore